



Online Volunteer Application Instructions

Coaches,

I would like to first off say "Thank You" for stepping up to help the children of Bay County be able to play soccer!

We need you to please log onto our website at www.bluesombrero.com/bcysa and complete the Volunteer Application.

1. You will log into your account and follow the following instructions:
2. Look for the grey "Volunteer" button underneath your name, click on it
3. Next click on the blue Add/Remove Volunteer Roles
4. Click in the box on the right side to bring up the divisions and positions.
5. Make sure you are choosing your correct division and position for the team and then click "ext" at the bottom of the page.
6. Complete the requested information, you will be required to complete all fields with a red asterisk beside them.
7. Then click next at the bottom of the page.
8. Once submitted, you will come back to your account homepage and verify the correct division and position that you have requested.
9. Please send an email to us at bcysarecsoccer@gmail.com to advise you have completed your application, otherwise we will not be aware and you will not be placed on the roster.
10. You are finished - Thank you!